

PROFILE

Results driven finance professional that consistently meets and exceeds senior management expectations. Versatile team leader who is able to execute budgets and forecast and find and deliver annual cost savings. Always ready to take on new challenges to deliver valuable recommendations that are timely and relevant.

WORK EXPERIENCE

SHELTON, CONNECTICUT

7/2002 –PRESENT

Business Controller, Key member of the NasdaqOMX Business Control team responsible for accurate reporting of monthly financial statements, in addition to complete accountability over the integrity of annual budgets, forecasts, internal cost controls, and capital procurement.

- Key financial role in Global IT Services expense reduction target of \$10M over 2 year period ending 2010. Reduction plan has been implemented and goals attained with recommendations which included virtualization of server based non-production environment, elimination or migration of personnel, and disposal or transfer of equipment to new facilities in multi-state locations.
- Developed and implemented Global IT Services based expense tracking analysis and reporting summary. Eliminated, reduced, or combined expenses. This measure resulted in annual cost savings of approximately \$500K per year.
- Incorporated reorganizations and integrated new acquisition costs into existing reporting structure. Identified expense related synergies which produced an annual cost savings in excess of \$400K.
- Performed contract reviews and managed working relationship with contract vendors to create efficiencies in contract renewals, and streamlined the invoicing process. Recommendations produced an annual cost savings of \$500K.
- Implemented and supervised Fixed Asset review and disposition program. Produced companywide asset disposal and transfer policy and was key member which approved and managed multiyear contract with consignment vendor. Transferred or disposed of 2,000+ assets which resulted in a \$500K savings in 2008-2009 and \$250K through asset consignment program.
- Key representative and contact for the development and production of the Service Catalog program. Teamed with department heads to establish economies of scale, standardization of services, price information which results in a closer connection between IT and business requirements.

GOLF DIGEST COMPANIES, TRUMBULL, CONNECTICUT

7/2001 –7/2002

Senior Financial Analyst for this division of Advanced Communications, Inc. a leading publishing company.

- Responsible for all monthly financial forecasts and annual budgets for magazine, non-magazine products and golf schools and make presentations to senior management.
- Managed all facets of COGNOS interface for annual budgets and monthly forecasts.
- Designed and implemented weekly Golf Schools revenue/student count report, which yields greater revenue control and accurate projections.
- Responsible for structure, calculation and distribution of account executive sales compensation plan.

GOLF DIGEST COMPANIES, Trumbull, CT

2001 - 2002

Senior Financial Analyst

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INTERTEC EXHIBITIONS, Stamford, CT

1999 - 2001

Business Manager

Managed this division of Intertec Publishing, Inc. a company based in consumer and business to business publishing & exhibitions with annual sales of \$400 million.

- Oversaw all financial operations that included five direct reports and 2 offices with budgeted revenue of approximately \$40M
- Managed all facets of annual budgets, strategic plans, and mid-year forecasts and made regular presentations to senior management tea
- Supervised five financial specialists responsible for preparation of monthly close, profit and loss review, and account analysis

LABORATORY CORPORATION OF AMERICA, Raritan, NJ

1998 - 1999

Financial Analyst

Laboratory Corporation of America is one of the largest independent clinical laboratories in the United States.

- Partnered with Consolidation team engaged in the relocation of New York and Connecticut based offices to the New Jersey location to attain synergies and economies of scale
- Formulated and prepared pricing proposals for new business opportunities and contract renewals which increased success rate by 25% for 1998

NATIONAL ASSOCIATION FOR THE SPECIALTY FOOD TRADE, INC., New York, NY

1996 - 1997

Financial Manager

- Implemented and expanded accounting software modules and trained financial assistant, increasing efficiencies.
- Managed all facets of Association's operating budget and presented the Association's annual operating budget to senior management.

EDUCATION

MBA, Finance & Management, Sacred Heart University, Bridgeport, CT

BS, Business Management, Sacred Heart University, Bridgeport, CT

ADDITIONAL TRAINING PROGRAMS

Dale Carnegie Management Training Program, 1993-1994

Zenger Miller Basic Principles Training Program, 1998